



UNIVERSIDAD DEL
ATLÁNTICO MEDIO

**PROTOCOL for COVID-19
MID ATLANTIC UNIVERSITY
ACADEMIC YEAR 2021-2022**

1. Foreword

Taking as a reference the recommendations made in the document ***Prevention, Hygiene and Health Promotion Measures against COVID-19 for University Centres in the academic year 2021-2022*** published by the Ministries of Health and Universities, approved by the Public Health Commission on July 16, 2021, which are considered basic and adaptable to each academic context and the evolution of the pandemic, as well as the experience of Mid Atlantic University in the face of the situation arising from the COVID-19 pandemic, the need to maintain the measures implemented in our University against COVID-19 for the 2021-2022 academic year is still necessary.

Mid Atlantic University maintains active recommendations, guidelines, instructions and protocols that have ensured teaching, quality standards and academic rigour during the pandemic, and that have helped preserve the health of the entire University community as can be seen in the low number of cases identified in our centres since the start of the pandemic in the academic year 2019-2020, and during the academic year 2020-2021.

The current epidemiological situation, as well as the vaccination data of our autonomous community, allows adapting the measures taken to the different scenarios that may arise during the new academic year and to the alert levels established by the autonomous community according to the health situation, while always following the recommendations of the competent authorities.

The Mid Atlantic University has planned the 2021-2022 academic year, based on an adapted face-to-face approach, maintaining the measures adopted for the 2020-2021 academic year in the case the need to suspend the face-to-face activity altogether should arise again.

1.1. Adapted scenarios of University Teaching

The evolution of the COVID-19 pandemic continues to make planning for the 2021-2022 academic year essential, including a plan to adapt the teachings to the different scenarios that may arise throughout the course.

Specifically, two scenarios are considered:

1. Adapted attendance (Scenario A)

2. Complete suspension of face-to-face activity (Scenario B)

The academic year will begin in accordance with scenario A maintaining as far as possible face to face classes for those study programmes with this modality.

It should be noted that this scenario will be adapted at all times to the standards adopted by the competent authorities.

2. Basic principles of planning the academic year 2021-2022

Mid Atlantic University is an eminently face-to-face University, located on a campus that has the appropriate characteristics to be able to carry out University activity safely.

The planning of the academic year will be based on these premises:

- **Maximum possible physical presence:** face-to-face teaching and, when necessary, teaching in groups with reduced face-to-face attendance and with distance learning activities, both synchronous (in real time) and asynchronous (deferred) through electronic platforms.
- **Health and safety measures:** face-to-face activities will be carried out taking into account all the health measures that the competent authorities have established and continue to establish. Health protocols have been developed following the instructions of the health authorities for the management of the pandemic in the University environment: Limits on capacity, social distancing, use of masks, use of hydro alcoholic gels, etc.

- **Guarantee of teaching quality**, with the pertinent adaptations regulated by our Internal Quality Management System.
- **Social commitment and guarantee of equal opportunities** with special commitment to those groups most affected by the pandemic.

3. Adaptation of teaching

The Module Programmes for the 2021-2022 academic year will include planning in accordance with the verified academic report of the degree, scenario A. In the event that scenario B has to be applied, an adaptation of the contents, teaching methodology, and assessment method will be included in the module programmes, except for those cases where the modules are online according to the verified academic report. An example of a module programme is included as Appendix I.

In scenario B, both synchronous and asynchronous training activities can be scheduled. It is important that the latter are suitable for online teaching and that they maintain sufficient supervision and interaction with the student body so that they can carry out an adequate follow-up of the module. Asynchronous activities that replace face-to-face or synchronous sessions must entail a learning objective.

The schedules of the approved modules will be adapted, if necessary, to scenarios A and B, and will be maintained for any of the modalities in which teaching can be carried out, except for specific modifications in the weekly schedules derived from space restrictions.

Tutoring and attention to students, both individually and collectively, will be carried out in person or online at the time established for it, both on stage A and stage B.

4. Adaptation of assessment methods

During the 2021-2022 academic year, assessment methods will preferably be continuous, thus facilitating the transition from one scenario to another.

The evaluation and weighting instruments and criteria established in the verified report of each degree will be adapted to scenarios A and B.

In scenario A, the final assessments of the modules that were indicated in the teaching guide will be carried out in person, taking into account the level of occupation of the space authorised by the health authorities.

In scenario B, the University has approved the following general criteria for online assessments, which will be adapted to each degree and module, and will be incorporated into the Teaching Guides:

1. **Evidence-based assessment such as assignments to be submitted by students:** In this scenario, established assignments are kept. In the event that the oral presentation of the work is part of the evaluation, the student will perform the presentation through the Microsoft Teams platform.
2. **Exam-based assessments:** alternative academic solutions to traditional face-to-face tests should be administered, for example multiple choice questions, oral exams, exams based on practical cases, etc.

Mid Atlantic University will guarantee that all students can take these tests, providing students with the technical means, when necessary.

Likewise, a control process for student identification will be carried out during the assessments. *Exceptionally, and without the need to make a modification of the University Regulations*, it may be proposed that students who do not pass the modules on a case-by-case basis are not called for assessment.

5. Evaluation of Theses for Degree and Master Programmes

Theses presentations will be face-to-face when compatible with the health requirements derived from the COVID-19 epidemic. In the case of scenario B, the tutors concerned will take special care to maintain an adequate follow-up of the student's work, scheduling tutoring sessions and attention to the student body through communication mechanisms that are within their reach.

The student body will be allowed to present their theses even though they have yet to pass the work experience programme, as long as the latter had to be delayed due to the impossibility of adapting to a non-face-to-face teaching mode during the scheduled dates.

In those degrees in which the oral presentation of the thesis is not required by any regulation, this modality may be suspended and the evaluation criteria consequently modified

The oral presentation of the thesis can be carried out in a non-face-to-face format through Microsoft Teams, and will be organised as follows:

- The student will present all the documentation digitally through the Virtual Campus;
- The student will prepare an audio-visual presentation of a maximum of 10 minutes, which will be sent to the Academic Coordination department beforehand;
- The panel will have all the documents (including the thesis assessment template) and the audio-visual presentation, in downloadable digital format;
- Once the presentation is over, and after questions from the panel, an online discussion will be held and each member will complete the assessment template and send it to the Head of Panel, who will draw up the corresponding minutes. This record will be sent to the remaining members of the panel so that they can sign it digitally and return it to the president,

who will upload it to the Virtual Campus so that the appropriate administrative procedures can be carried out.

6. External Work Placement

6.1. External work placements as part of the curriculum

External work placements will be maintained under the same terms that are established in the verified report of each degree and in the existing agreements with the collaborating entities. Whenever circumstances allow it and the collaborating entities meet the required health measures, the external work placements that are part of the curriculum will be carried out in person at the collaborating entities.

In scenario A, if the number of face-to-face hours at the collaborating entity has to be limited due to capacity issues, face-to-face activities will be combined (with a reasonable volume of learning outcomes that guarantee sufficient acquisition of skills) with other types of non-contact activities that can be assessed (projects, reports, training programmes, etc.).

If physical presence in the collaborating entity is not possible, efforts will be made to ensure that the training objectives are maintained with online activities developed with said entity whenever it is facilitated.

In the event that these work placements have to be interrupted due to the need for temporary confinement, the acquisition of skills may be completed through the development of alternative training activities, provided that the appropriate conditions are met for this. In these cases, the people responsible for internal tutoring will intensify their work of monitoring the work placements. When it is not possible to adapt to a non-face-to-face teaching mode, its undertaking may be authorised intensively in those periods where the health situation allows it.

For long-term external work placements of regulated professional qualifications, the recommendations and agreements reached by the national conferences of deans will be taken into account, so that the skills acquired by the student body are similar throughout the national territory.

6.2. Extracurricular external work placement

Provided that the circumstances allow it and the collaborating entities meet the required health measures, the extracurricular external work placements will be carried out in person at the collaborating entities.

If physical presence in the collaborating entity is not possible, efforts will be made to ensure that the training objectives are maintained with online activities developed with said entity whenever it is facilitated.

7. Research

Face-to-face research will be carried out in accordance with the contingency plans and general actions of the University. These plans will specify the application of health measures and restrictions regarding the capacity of the facilities, physical distancing and the use of individual protection equipment that is recommended at all times for research staff, technical staff, administration staff and services, undergraduate and postgraduate students, and users of the facilities and technical services.

In the event of a scenario B where it is necessary to suspend face-to-face activity again, that described in the corresponding regulations will apply.

8. Academic Calendar

The Governing Board, meeting on June 22, 2021, agreed that the starting date for classes would be September 13, 2021 (see Appendix II).

With regard to schedules, those established by the Faculties for teaching will be respected. In any case, students will be duly informed if any changes occur. The University will adapt the schedules when the situation so requires, although it will try to adapt to the original planning to avoid further damage.

9. Quality Control of Qualifications

The changes adopted for scenario B will maintain the training quality levels, guaranteeing the acquisition of the skills and learning outcomes foreseen in the module programmes. The procedures that make up the Internal Quality Assurance System of Mid Atlantic University will allow the changes introduced to be documented, collect information on the satisfaction that the different groups have with them, and analyse it for the definition of proposals for improvement.

10. Support Measures and Plans against COVID-19

10.1 Classroom capacity

Taking into account the measurements imposed by those responsible for the Prevention of Occupational Risks of Mid Atlantic University, in accordance with the regulations of 1.50m. distance between students, the capacity of the classrooms is as follows:



	Classroom	Total Capacity
Pabellón A	A1	21
	A2	21
	A3	21
	A4	21
	A5	21
	A6	21
	A7	21
	A8	21
	A9	21
	ANEXA	35

Pabellón B	B1	19
	B2	19
	B3	19
	B4	19
	B5	21
	B6	21
	B7	21
	B8	21

Pabellón C	C1-C2	42
	C3	21
	C4	21
	C5-MAC	21
	C6	21
	C7	21
	C8	21

Library	14
Study room	16
Computer room	14

In those subjects where the number of students exceeds the capacity of the assigned classroom, the appropriate measures will be taken in accordance with the recommendations of the educational and health authorities.

10. 2 Manual of Good Practice for attendance to face-to-face classes during COVID-19

1. Any member of the University community ***must refrain from attending face-to-face classes if they have symptoms compatible with COVID-19, if the period of isolation after suffering from the virus has not yet ended, or if they are in a home quarantine*** period having had contact with a carrier of the disease.
2. ***A protocol has been drawn up for people who present symptoms compatible with COVID-19 while in the University facilities (see Appendix III).***
3. If any member of the University community belongs to a risk group due to their health conditions, they must notify the University ***before September 13***, with the corresponding supporting documents, in order to take the appropriate measures for each case, without prejudice to being able to communicate a situation of vulnerability at any time during the course, taking into account the evolution of the health situation.
4. Stairs will always be used to access upper floors. The use of the lifts is limited to those people who for physical or health reasons need their use, maintaining the safety distance and limiting their use to one person.
5. ***The mandatory use of masks*** is established as dictated by Order SND / 422/2020, of May 19, from the moment students access the installations.
6. In addition to the use of masks being mandatory, ***the social distance in the classroom recommended by the health and educational authorities must be maintained***, respecting said distance at all times.
7. Although the University will install hydrogel dispensers in different parts of the centre, it is recommended that students and teachers come with their own hydrogel dispenser and use it throughout the time they are present in the University facilities in order to avoid crowding around the dispensers.
8. Writing tools, electronic devices, etc., are for individual use.

- 9. *Ventilation in the classrooms will be guaranteed*** at all times by opening doors and windows, so silence in common areas will be mandatory.
- 10.** Students must try not to leave the classrooms between classes. If they have to use the toilets, they must respect social distancing measures and go one at a time.
- 11.** When the school day ends, students may not remain in the University installations or in the surrounding areas beyond the necessary time.
- 12. *Downloading the Radar COVID application*** is recommended for contact control.
- 13.** The image of the lecturer in online classes is academic in nature and is protected by the Data Protection Regulation. Any improper use of these images will be reported to the competent authorities.
- 14.** For all aspects not included in this document, the recommendations contained in the "***Prevention, Hygiene and Health Promotion Measures against COVID-19 for University Centres in the 2021-2022 academic year*** " will be applied.

APPENDIX 1. MODULE PROGRAMMES



MODULE PROGRAMME

MODULE NAME

DEGREE IN []

ACADEMIC YEAR 2021-2022



INDEX

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SUMMARY

Centre			
Qualification			
Module		Code	
Materials			
Nature			
Year			
Semester			
ECTS credits			
Place of Delivery			
Academic Year			

LECTURER INFORMATION

Head lecturer	
Email	@pdi.atlanticomedio.es
Telephone	828.019.019
Tutorials	<p>Check tutoring hours on the virtual campus. The student attention schedule will be published at the beginning of the course in the Virtual Campus. In case of incompatibility with the established time slots, you can contact us by email to arrange a tutorial outside these hours.</p> <p>Please request tutoring through the Virtual Campus or by email.</p>

PREVIOUS REQUIREMENTS

No previous requirements

COMPETENCES

Basic skills:

CB1

That students have demonstrated possession and understanding of knowledge in an area of study that starts from the basis of general secondary education, and is usually found at a level that, although supported by advanced textbooks, also includes some aspects that imply knowledge coming from the forefront of their field of study.

CB2

That students know how to apply their knowledge to their work or vocation in a professional way and possess the skills that are usually demonstrated through the elaboration and defence of arguments and the resolution of problems within their area of study.

CB3

That students have the ability to gather and interpret relevant data (normally within their area of study) to make judgements that include a reflection on relevant issues of a social, scientific or ethical nature.

CB4

That students can transmit information, ideas, problems and solutions to both a specialized and non-specialized audience.

CB5

That students have developed those learning skills necessary to undertake further studies with a high degree of autonomy.

General skills:

Transversal skills:

Specific skills:

LEARNING OUTCOMES

Upon completion of this module, students will be able to :

MODULE CONTENT

- complete
 - 1. Topic**
 - 1.1
 - 1.2
 - 1.3 ...
 - 2. Topic**
 - 2.1
 - 2.2
 - 2.3 ...
 - 3. Topic**
 - 3.1
 - 3.2
 - 3.3 ...
 - 4. Topic**
 - 4.1
 - 4.2
 - 4.3 ...
 - 5. Topic**
 - 5.1
 - 5.2
 - 5.3 ...
 - 6. Topic**
 - 6.1
 - 6.2
 - 6.3 ...
 - 7. Topic**
 - 7.1
 - 7.2
 - 7.3 ...

**SCENARIO A – ADAPTED FACE TO FACE
(VERIFIED)**

METHODOLOGY

- .
- .
- .

FORMATIVE ACTIONS

ASSESSMENT

Assessment criteria

	% FINAL RESULT
	%
	%

Assessment systems

A continuous evaluation system will be applied per module where the results obtained by the student will be assessed in an integral way through the indicated evaluation procedures.

The evaluation is the recognition of the level of competence acquired by the student and is expressed in numerical grades, in accordance with the provisions of current legislation.

Qualification criteria

The general grading criterion is that each task is assessed with a grade from 0 to 10. To obtain the final average grade: it is at the lecturer's discretion what evaluation method will be followed to obtain the final grade.

If students attend at least 75% of classes, the grading system is as follows:

-
-

In the event that students do not reach 75% of attendance, the student will not be able to attend the ordinary exam session.

If the student does not attend the official exam session, he/she will appear as not presented since passing the theoretical-practical exam is a basic condition to pass the subject.

The grade of coursework developed during the course will be saved for the rest of the exam sessions associated with this teaching project.

**SCENARIO B – COMPLETE SUSPENSION OF FACE TO FACE
ACTIVITY**

METHODOLOGY

- .
- .
- .

FORMATIVE ACTIONS

ASSESSMENT

Assessment criteria

	% FINAL RESULT
	%
	%

Assessment systems

A continuous evaluation system will be applied per module where the results obtained by the student will be assessed in an integral way through the indicated evaluation procedures.

The evaluation is the recognition of the level of competence acquired by the student and is expressed in numerical grades, in accordance with the provisions of current legislation.

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The grade of coursework developed during the course will be saved for the rest of the exam sessions associated with this teaching project.





BIBLIOGRAPHY

- **Essential**
 -
- **Complementary**
- **Web resources:**



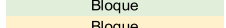
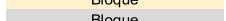
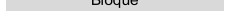
APPENDIX II - ACADEMIC CALENDAR 2021-2022

CALENDAR OF CLASSES AND ASSESSMENTS

septiembre - 2021								octubre - 2021								noviembre -							
L	M	X	J	V	S	D		L	M	M	J	V	S	D		L	M	M	J	V	S	D	
			1	2	3	4	5					1	2	3		8	1	2	3	4	5	6	7
	6	7	8	9	10	11	12	3	4	5	6	7	8	9	10	9	8	9	10	11	12	13	14
1	13	14	15	16	17	18	19	4	11	12	13	14	15	16	17	10	15	16	17	18	19	20	21
2	20	21	22	23	24	25	26	5	18	19	20	21	22	23	24	11	22	23	24	25	26	27	28
3	27	28	29	30				6	25	26	27	28	29	30	31	12	29	30					
diciembre -								enero - 2022								febrero - 2022							
L	M	M	J	V	S	D		L	M	X	J	V	S	D		L	M	X	J	V	S	D	
			1	2	3	4	5						1	2		19		1	2	3	4	5	6
12	6	7	8	9	10	11	12	13	3	4	5	6	7	8	9	20	7	8	9	10	11	12	13
13	13	14	15	16	17	18	19	14	10	11	12	13	14	15	16	21	14	15	16	17	18	19	20
14	20	21	22	23	24	25	26	15	17	18	19	20	21	22	23	22	21	22	23	24	25	26	27
15	27	28	29	30	31			16	24	25	26	27	28	29	30	23	28						
								17	31														
marzo - 2022								abril - 2022								mayo - 2022							
L	M	X	J	V	S	D		L	M	X	J	V	S	D		L	M	X	J	V	S	D	
23		1	2	3	4	5	6	27				1	2	3		30						1	
24	7	8	9	10	11	12	13	28	4	5	6	7	8	9	10	31	2	3	4	5	6	7	8
25	14	15	16	17	18	19	20	29	11	12	13	14	15	16	17	32	9	10	11	12	13	14	15
26	21	22	23	24	25	26	27	30	18	19	20	21	22	23	24	33	16	17	18	19	20	21	22
27	28	29	30	31					25	26	27	28	29	30		34	23	24	25	26	27	28	29
																35	30	31					
junio - 2022								julio -								septiembre -							
L	M	X	J	V	S	D		L	M	X	J	V	S	D		L	M	X	J	V	S	D	
35			1	2	3	4	5					1	2	3					1	2	3	4	
36	6	7	8	9	10	11	12	37	4	5	6	7	8	9	10		5	6	7	8	9	10	11
	13	14	15	16	17	18	19		11	12	13	14	15	16	17		12	13	14	15	16	17	18
	20	21	22	23	24	25	26		18	19	20	21	22	23	24		19	20	21	22	23	24	25
	27	28	29	30					25	26	27	28	29	30	31		26	27	28	29	30		

 Inicio curso académico 2021
 No lectivos
 Festivos
 2022 Convocatoria extraordinaria julio

Inicio del curso académico 2021-2022: 13 de septiembre de
 Navidad: 23 de diciembre de 2021 - 7 de enero de 2022
 Carnaval: 28 de febrero y 1 de marzo de
 Semana Santa: 11 - 15 de abril de 2022

 Bloque
 Bloque
 Bloque
 Bloque
 Bloque

7 semanas (6+1 de eval.)
 7 semanas (6+1 de eval.)
 7 semanas (6+1 de eval.)
 7 semanas (6+1 de eval.)
 7 semanas (6+1 de eval.)

* Este calendario puede estar sujeto a cambios.

APPENDIX III.- Mid Atlantic University Protocol for positive o suspected COVID-19 cases

In accordance with the **Strategy for Early Detection, Surveillance and Control of COVID-19 established by the Ministry of Health and the recommendations of the Ministry of Health and the Directorate of Public Health of the Government of the Canary Islands**, the following action measures will be applied:

- People with symptoms compatible with COVID-19, those who have been diagnosed with the virus and who have not completed the required isolation period, or those who are in a home quarantine period for having been in direct contact with an infected individual will not enter the University campus.
- All suspected cases will be kept in isolation pending the results of the diagnostic tests and, in the event of a positive result, the search for their close contacts will begin. In the event of a negative result, and if there is no high clinical or epidemiological suspicion, the case is ruled out and the isolation ends.
- In the event of the appearance of symptoms compatible with SARS-CoV-2 in University facilities, the procedure indicated below will be followed while the call is made to the official telephone number for these cases in the Canary Islands: 900 112 061.
- All members of the University community must have their health card in order from the beginning of the academic year.

Action protocol for confirmed cases:

Any member of the University community (symptomatic or asymptomatic) with a confirmed diagnosis of infection by PCR (or any other molecular technique) or by rapid antigen detection test (PDAg) should take into account the following indications:

- You will be kept in home isolation and with medical follow-up until the resolution of the process and, if applicable, a discharge report will be presented.
- You will return to your usual activities only when given the all clear by your doctor, and failing that, when the sanitary measures prescribed by the Health Authority have been complied with.
- In all cases, the affected persons must notify the Academic Coordination or management, accordingly.

Protocol for suspected and probable cases:

- Any person who presents a clinical picture of acute respiratory infection of sudden onset and of any severity, which, among other symptoms, comes with fever, cough or shortness of breath will be considered a suspected case. It includes people who, having received the complete vaccination schedule, present symptoms compatible with SARS-CoV-2 infection.
- A suspected case of reinfection is considered to be any person who presents compatible symptoms of COVID-19 having had the infection for more than 90 days, or less if a different variant is suspected.

- Any person with a severe acute respiratory infection with a clinical and radiological picture compatible with COVID-19 will be considered a probable case, even if they have negative PCR results or inconclusive PCR results.

Any member of the University community who presents the symptoms described above will be obliged to respect the following instructions:

- You must not access the University facilities.
- You must contact the Health Services as quickly as possible by calling the official phone number 900 112 061 and following the instructions indicated for this purpose.
- You must report the start and end of the suspicious case situation to Academic Coordination or management, accordingly.

Action protocol for people who develop symptoms compatible with COVID-19 at the University:

- A. A surgical mask will be provided (although all those using the facilities must always wear a mask while in the University facilities), and the individual will be taken to a separate designated space and the situation will be communicated to the person responsible of the COVID protocol at the University and to the relatives or legal guardians.
- B. The person accompanying the suspected case must wear an FFP2 mask.
- C. The space in which the suspected cases wait will be a previously designated room for individual use, which has adequate ventilation and a pedal bin with a bag, to throw away the mask (if it is necessary to renew it) and disposable tissues. The room must be ventilated, cleaned and disinfected after use.
- D. In the event that the affected person is a student, the designated person will contact the health services or the reference telephone number 900 112 061, and their instructions will be followed. In case of serious symptoms or respiratory distress, the person in charge shall call 112 or 061. A family member or legal guardian will also be informed.
- E. In the event that the affected person is a worker at the University, the designated person will contact their Occupational Risk Prevention Service, the health services or the COVID-19 telephone number and their instructions will be followed. In case of serious symptoms or respiratory distress, call 112 or 061.
- F. The affected person is considered a suspected case and must remain isolated at their home until the results of the diagnostic tests are available, as referred to in the Early Detection, Surveillance and Control Strategy.
- G. As stipulated by the Ministry of Education, it will be public health who contacts the educational centres to carry out a risk assessment, epidemiological investigation, risk communication and recommendations for isolation of the case and study of contacts.
- H. Until the diagnostic result of the case is obtained, no action will be indicated for the close contacts and the teaching activity will continue as normal. In any case, it will be the competent health authority in terms of public health that determines the actions to be carried out regarding the management of close contacts.
- I. Once the contacts have been studied and quarantine measures have been established for those considered narrow, teaching activities will continue as normal, taking extreme precautionary measures and carrying out passive surveillance.

An outbreak will be considered to be any group of 2 or more cases with active infection in which an epidemiological link has been established as set out in the *COVID-19 Early Detection, Surveillance and Control Strategy*.

Protocol for close contacts:

- All those (family members, cohabitants, workers, etc.) who have had contact in the last 48 hours with a confirmed case with whom they have maintained an interpersonal distance of less than 1.5 metres without having used a mask will be considered close contacts.
- In the event of any suspicious case, students, teachers or other personnel identified as close contacts will be recommended to remain at home until the results of the tests. If the suspected case is ruled out, the quarantine of the close contact will be suspended.
- In the event of any confirmed case, it is necessary to start identifying your contacts, recommending them to avoid social interactions and remain in quarantine unless otherwise instructed.
- The close contact tracing period will be from two days before the onset of symptoms of the case until the moment in which the individual is isolated. In asymptomatic cases confirmed by PDIA, contacts will be searched from two days before the date of sampling for diagnosis. The Occupational Risk Prevention Service will collaborate with the SCS in contact tracing in the University environment.
 - Members of the University community who are considered close contacts must comply with the following instructions:
 - They must contact the Health Services by calling the official telephone number 900 112 061, and heeding the recommendations to remain under quarantine for 10 days after the last contact with a confirmed case, if so indicated. This is one of the main prevention measures to control transmission, along with individual prevention measures (frequent hand washing, use of a mask, interpersonal distance, and isolation in a single room at home).
 - If the contact is still asymptomatic at the end of their quarantine period, they can return to their normal routine.
 - Additionally, it is necessary that for the 4 days following the end of the quarantine period, the possible appearance of symptoms continues to be monitored and if any occur, the individual must remain isolated at home and communicate it quickly to the health service and communicate said contingency to the company or its prevention service following the provisions of the Action Procedure for Occupational Risk Prevention Services in the event of exposure to SARS-COV-2 (COVID-19).

- If close contacts develop symptoms at the time of their identification or at any time during the quarantine, they will be considered suspected cases, they must immediately self-isolate at home and urgently contact the person in charge of the follow-up or with 112 or 061.

- People who have received a complete vaccination schedule, and are considered a close contact, will be exempt from quarantine. The procedure with them includes:
 - They will preferably be followed up with a PCR test and, if this is not possible, with another PDIA. Ideally, two tests will be carried out, one at the beginning and another around 7 days after the last contact with the confirmed case, although if this is not possible, it is recommended to carry out at least one test at the time indicated by the health officials.
 - Contact with vulnerable people is to be avoided.
 - They will be instructed to wear a mask in their social interactions, not to attend crowded events and monitor the possible appearance of compatible symptoms, in which case they will notify the person in charge established for their follow-up or with 112 or the 061.

- As an exception to the above, fully vaccinated contacts will be quarantined in cases linked to outbreaks caused by variants of greater transmission or severity.

- They must report their situation to Academic Coordination or management accordingly.

- Students and workers of University centres exempt from quarantine will use adequate protection as established in the recommendations of the Ministry of Health, in the Procedure for occupational risk prevention services against exposure to SARS-CoV-2 and in this protocol.